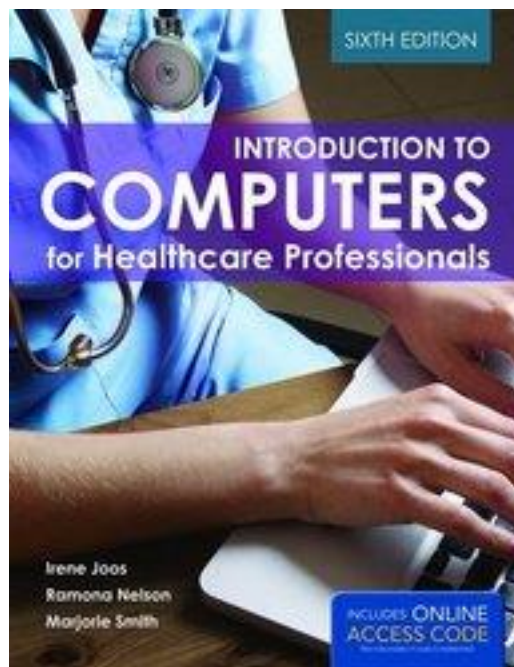




***Introduction to Computers for Healthcare Professionals***  
*Sixth Edition*



**Irene Joos, PhD, MSIS, RN  
Ramona Nelson, PhD, RN-BC, ANEF,  
Marjorie Smith, PhD, RN, CNM**

ISBN-13: 978-1-2840-3026-6  
Product With Access Code - 600 pages - © 2014  
**Will Publish: 8/21/2013**

**FIND OUT WHAT'S NEW TO THE SIXTH EDITION!**

This item was created as a transition tool for instructors.  
It is not intended for resale, dissemination, or duplication.

This Guide outlines many of the changes and new content found in the in the *Sixth Edition* and is intended to be used as a guide for or an easy transition to the new edition.

## CHAPTER OUTLINES

Table of Contents Comparison to transition from the *Third* to the *Fourth Edition*

<b><i>Introduction to Computers for Healthcare Professionals, Fifth Edition</i></b>	<b><i>Introduction to Computers for Healthcare Professionals, Sixth Edition</i></b>
<b>Chapter 1:</b> On the Way to Computer and Information Literacy	<b>Chapter 1:</b> Working in the Digital World
<b>Chapter 2:</b> Computer Systems: Hardware, Software, and Connectivity	<b>Chapter 2:</b> Information Systems: Hardware, Software, and Connectivity
<b>Chapter 3:</b> The Computer and Its Operating System Environment	<b>Chapter 3:</b> Operating Systems
<b>Chapter 4:</b> Software Applications: Common Tasks	<b>Chapter 4:</b> Software Applications: Common Tasks
<b>Chapter 5:</b> Introduction to Word Processing	<b>Chapter 5:</b> Introduction to Word Processing
<b>Chapter 6:</b> Introduction to Presentation Graphics	<b>Chapter 6:</b> Introduction to Presentation Graphics
<b>Chapter 7:</b> Introduction to Spreadsheet	<b>Chapter 7:</b> Introduction to Microsoft Excel
<b>Chapter 8:</b> Introduction to Databases	<b>Chapter 8:</b> Introduction to Databases
<b>Chapter 9:</b> Using the World Wide Web	<b>Chapter 9:</b> The Internet
<b>Chapter 10:</b> Computer-Assisted Communication	<b>Chapter 10:</b> Computer-Assisted Communication
<b>Chapter 11:</b> Distance Education: A Student Perspective	<b>Chapter 11:</b> Distance Education: A Student Prospective
<b>Chapter 12:</b> Information: Access, Evaluation, and Use	<b>Chapter 12:</b> Information: Access, Evaluation, and Use
<b>Chapter 13:</b> Privacy, Confidentiality, Security, and Integrity of Electronic Data	<b>Chapter 13:</b> Privacy, Security, and Integrity of Electronic Data
<b>Chapter 14:</b> Healthcare Informatics and Information Systems	<b>Chapter 14:</b> Health Care Informatics and Information System

This item was created as a transition tool for instructors.  
It is not intended for resale, dissemination, or duplication.

## SUMMARY

*Introduction to Computers for Healthcare Professionals, Sixth Edition* is an updated and contemporary computer literacy text geared toward nurses and other healthcare students. The **Second Edition** goes beyond basic computer literacy and provides a comprehensive approach to digital literacy for healthcare professionals in the work place. The text has been updated to reflect the Windows® 7 operating system and Microsoft® Office 2010 software. The goal of this text is to provide an overview of the most current hardware and software that professionals will need every day on the job.

Access to the **Navigate Companion Website** for students is included with each new purchase *of Introduction to Computers for Healthcare Professionals, Sixth Edition*. This robust website includes activities that enhance the student learning experience. Any new software and operating system updates can be found on the **Navigate Companion Website**.

This text is appropriate for undergraduate courses including associate degree students who plan to work in healthcare. Applicable programs include: ADN, LPN, BSN, RN to BSN as well as community college based certificate programs in healthcare informatics.

## KEY TEXT BENEFITS AND NEW UPDATES

The **Sixth Edition** has been revised to include updated information on digital literacy and prepares today's health care professionals with the skills they need to be successful.

- Text focuses on a comprehensive approach around digital literacy for healthcare professionals
- Updated to reflect Windows® 7 and Microsoft® Office 10
- New activities and exercises emphasize inter-professional collaboration of today's healthcare environment
- Social media integration found throughout the text

<p>This item was created as a transition tool for instructors. It is not intended for resale, dissemination, or duplication.</p>
--